



RETROFIT  
ACADEMY CIC



# TRAINING PROSPECTUS

The Retrofit Academy offers the highest quality retrofit training and membership.  
underpinned by brilliant customer support at a market-leading price.



**THE UK'S LEADING RETROFIT  
TRAINING PROVIDER**

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# 01. OUR APPROACH

## Our Mission and Track Record

Our mission is to attract, train and develop 50,000 retrofit professionals by 2030; upskilling over 8,000 people to date. We have developed a comprehensive catalogue of robust qualifications and high-quality courses that support the development of the UK's retrofit professionals. Over 3,000 Retrofit Coordinators have been trained since 2019, whilst our Retrofit Assessor, Advisor and Designer courses set the benchmark for quality and competence across the decarbonisation sector.

## Professional Development

The Retrofit Academy believes that learning never stops as we start to decarbonise millions of homes. That's why our learners become Professional Members once they've graduated and they continue their development through CPD, events and community engagement through our Retrofit Academy Hub.

## Employer Collaboration

We also work closely with more than 85 Corporate Members - the key employers in the sector. We help to build their organisational capabilities as well as linking trainees and employers to help develop the retrofit workforce.

We are also a trusted partner of central, regional and local government.



More than  
**10,000**  
learners have  
already put their  
trust in us

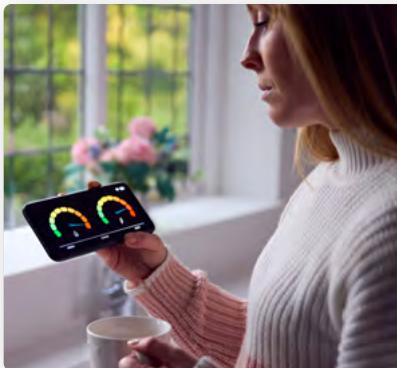
## FUNDING PARTNERS



Department for  
Energy Security  
& Net Zero



# 02. OUR COURSES



## RETROFIT 101

In just two hours, participants learn about the importance of retrofit, basic principles, and industry practices. The course covers essential topics like renewable technologies, the need for retrofit in the face of climate change, and practical advice for energy efficiency. Perfect for anyone considering a career in retrofit, and is 100% free.



[MORE INFO](#)



## AIM QUALIFICATIONS LEVEL 2 AWARD IN UNDERSTANDING DOMESTIC RETROFIT

Ideal for those involved in retrofit on site, the course provides a foundation-level understanding of retrofit. This self-paced, online course covers essential topics such as health and safety, retrofit materials, installation processes, and best practices for improving energy efficiency in homes.



[MORE INFO](#)



## ABBE LEVEL 2 AWARD IN EXTERNAL WALL INSULATION & FINISHES

Aimed at tradespeople and professionals, this course provides comprehensive training in external wall insulation (EWI), covering installation techniques, safety, and sustainable practices for energy efficiency. With flexible, self-paced learning and a final online exam, participants gain hands-on skills essential for advancing in the retrofit and construction industries.



[MORE INFO](#)



## ABBE LEVEL 3 AWARD IN ENERGY EFFICIENCY FOR OLDER & TRADITIONAL BUILDINGS

Provides essential training for professionals working on pre-1919 buildings, covering topics like building characteristics, energy efficiency measures, and balancing sustainability with heritage preservation. Delivered online, it includes self-paced modules and expert guidance, equipping graduates to advise on appropriate retrofitting techniques, enhancing energy efficiency while maintaining historical integrity.



[MORE INFO](#)



## AIM QUALIFICATIONS LEVEL 3 AWARD IN DOMESTIC RETROFIT ADVISOR

Trains professionals to guide homeowners on energy efficiency improvements; covering retrofit fundamentals, customer engagement, and PAS 2035 compliance. Graduates gain essential advisory skills, a professional membership, and access to industry forums and job opportunities, empowering them to make a meaningful impact in sustainable housing.

### Professional Membership



**MORE INFO**



## AIM QUALIFICATIONS LEVEL 4 AWARD IN DOMESTIC RETROFIT ASSESSMENT

Qualifies professionals to conduct property assessments in line with PAS 2035 standards. This self-paced course covers topics such as building condition, energy performance, and occupancy assessments, equipping participants to make informed recommendations for energy-efficient upgrades. Only for those who already hold a Level 3 Domestic Energy Assessor qualification, it offers online learning with mentor support.

### Professional Membership



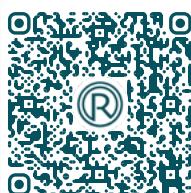
**MORE INFO**



## AIM QUALIFICATIONS LEVEL 5 DIPLOMA IN RETROFIT COORDINATION AND RISK MANAGEMENT

A comprehensive course designed for experienced professionals who want to lead as a qualified Retrofit Coordinator on domestic retrofit projects. It includes 12 modules covering topics like risk management, building physics, and post-retrofit evaluation, all aligned with PAS 2035 standards. The course offers flexible learning options with self-paced online learning and expert-led bootcamps.

### Professional Membership



**MORE INFO**



## RETROFIT DESIGNER

Leading design practices and contractors have an urgent need for Retrofit Designers with the knowledge and skills to practice on large-scale, high-quality retrofit projects. Ideal for architects, building surveyors, and similar roles, our course explores 16 modules, aligning with the PAS 2035 standards. Delivered through our state-of-the-art online platform, it also includes expert support, portfolio-based assessment, and includes 12 months of Professional Membership after graduation.

### Professional Membership



**MORE INFO**



## ABBE LEVEL 3 CERTIFICATE IN DOMESTIC ENERGY ASSESSOR

Become a certified professional responsible for assessing the energy efficiency of homes and preparing Energy Performance Certificates (EPCs). This Level 3 certificate provides the essential skills and knowledge to become a competent DEA, making it the first step towards your career in retrofit.



[MORE INFO](#)



## UNDERSTANDING NON-DOMESTIC RETROFIT

Understanding Non-Domestic Retrofit is an online course that offers best practices for decarbonising non-domestic buildings like schools, hospitals, and commercial properties, which contribute 23% of the UK's carbon emissions. Improving the building services and fabric of these buildings is challenging and not widely understood and getting it wrong can be costly. Curated by the PAS 2038 Standard's Technical Author, it includes six modules and case studies covering various building types.



[MORE INFO](#)



## FUNDED SKILLS BOOTCAMP PROGRAMME

### ABBE LEVEL 3 AWARD IN DOMESTIC ENERGY ASSESSMENT

Prepares participants to assess and rate the energy efficiency of residential properties. Delivered through live sessions, it covers key topics such as building construction, heating systems, and regulations for energy performance assessments. This course provides practical knowledge and the skills needed to conduct energy surveys in line with industry standards, including the production of Energy Performance Certificates (EPCs).



[MORE INFO](#)



### AIM QUALIFICATIONS LEVEL 4 AWARD IN DOMESTIC RETROFIT ASSESSMENT

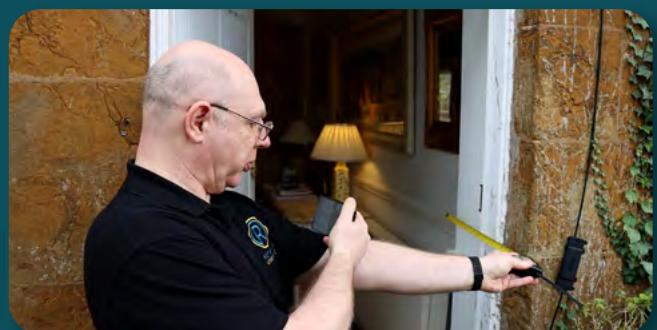
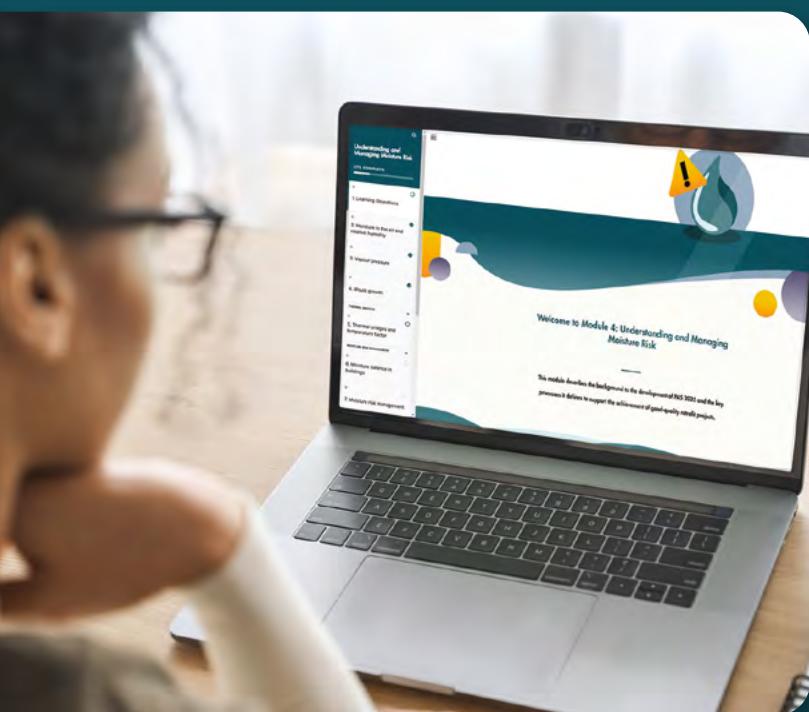
Qualifies professionals to conduct comprehensive property assessments in line with PAS 2035 standards. This self-paced course covers topics such as building condition, energy performance, and occupancy assessments, equipping participants to make informed recommendations for energy-efficient upgrades. Ideal for those who already hold a Level 3 Domestic Energy Assessor qualification, it offers blended learning with mentor support, and includes 12 months of TrustMark accreditation and Retrofit Academy Professional Membership.

# 05. LEARNING EXPERIENCE

Our mission is to train 50,000 competent retrofit professionals by 2050, leading a race to the top in retrofit quality and scale. Competency doesn't come from a single training intervention, but from a lifelong learning journey.

That's why we take a professional development and lifelong learning approach, which is being embraced across the industry. Here is the experience you will receive.

- **Passion for Retrofitting** – our aim is to help you race to the top
- **Best in Class** - our training is market-leading
- **Technical Excellence** – our courses are created and curated by leading experts
- **Expert Tutors** – courses are always delivered by experienced professionals
- **Supported Online Learning** – we create interactive and unique online courses that bring retrofit to life
- **Flexible Online Access** – 24/7 access to our quality Learner Management System
- **Learner Support** – we pride ourselves on responsive customer service
- **Retrofit Academy Hub** – events, CPD, case studies and peer to peer learning
- **Support in Practice** – 12 months Professional Membership is included with courses



# 06. PROFESSIONAL MEMBERSHIP

You don't just train with The Retrofit Academy – you become part of a community of best practice called our Professional Membership.

Retrofit Academy Professional Membership provides lifelong learning, software, networking and accreditation for retrofit professionals.

The first 12 months of your Professional Membership is FREE. Ongoing Professional Membership starts at just £195 per year.

## Professional Members receive:

- Access to 47 hours of CPD
- TrustMark Accreditation
- Invite to regular online events
- Exclusive Discussion Groups
- Annual license to use PAS 2035 Compliance Software
- Access to Homelife© Software
- Retrofit Best Practice Resources
- Connect with Leading Retrofit Employers
- Apply through dedicated Retrofit Jobs Board
- Support from experienced Skills Coaches
- Discounts on further training

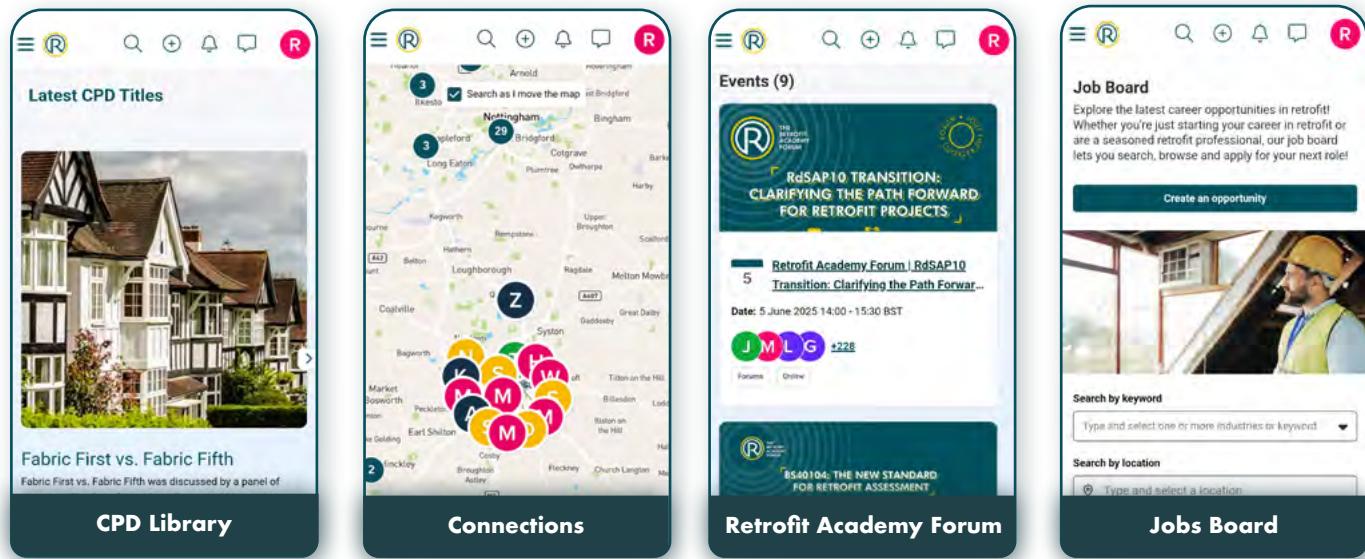
**By building your knowledge and experience over time, you will progress through our recognition scheme.**



# 07. RETROFIT ACADEMY HUB

The Retrofit Academy Hub is an online membership platform that is your one-stop shop for support, networking and lifelong learning. It is used by our community of retrofit professionals - including Retrofit Academy Learners, Graduates, Professional Members, Corporate Members and their teams, Skills Coaches, Course Tutors and Industry Experts!

**Retrofit Academy Members can now access expert training, events, discussion forums, resources, and continuous professional development for their retrofit journey – anytime, anywhere. Stay up to date with industry news, level up your skills and develop your knowledge on the go via The Retrofit Academy Hub App!**



THE RETROFIT ACADEMY HUB



CORPORATE MEMBERSHIP

# 08. FUNDING YOUR LEARNING

The Retrofit Academy works with a number of funding providers to help reduce the cost of upskilling.

CITB-registered employers are able to apply for grant funding for a number of our courses.

We secure funding via The Department for Education Skills Bootcamps to upskill Retrofit Assessors and Retrofit Coordinators. These are available in some parts of the UK only.

We work closely with the UK Government Department for Energy Security and Net Zero, and Net Zero Hubs across the country, to deploy funding when it is available.

If you need funding for your training, please visit our website for the latest information or speak to a member of our team.



0330 055 7629



## FUNDING PARTNERS



Department for  
Energy Security  
& Net Zero



Department  
for Education





0330 055 7629

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