



RETROFIT  
ACADEMY CIC



LEVEL 4 AWARD  
**DOMESTIC RETROFIT  
ASSESSMENT**



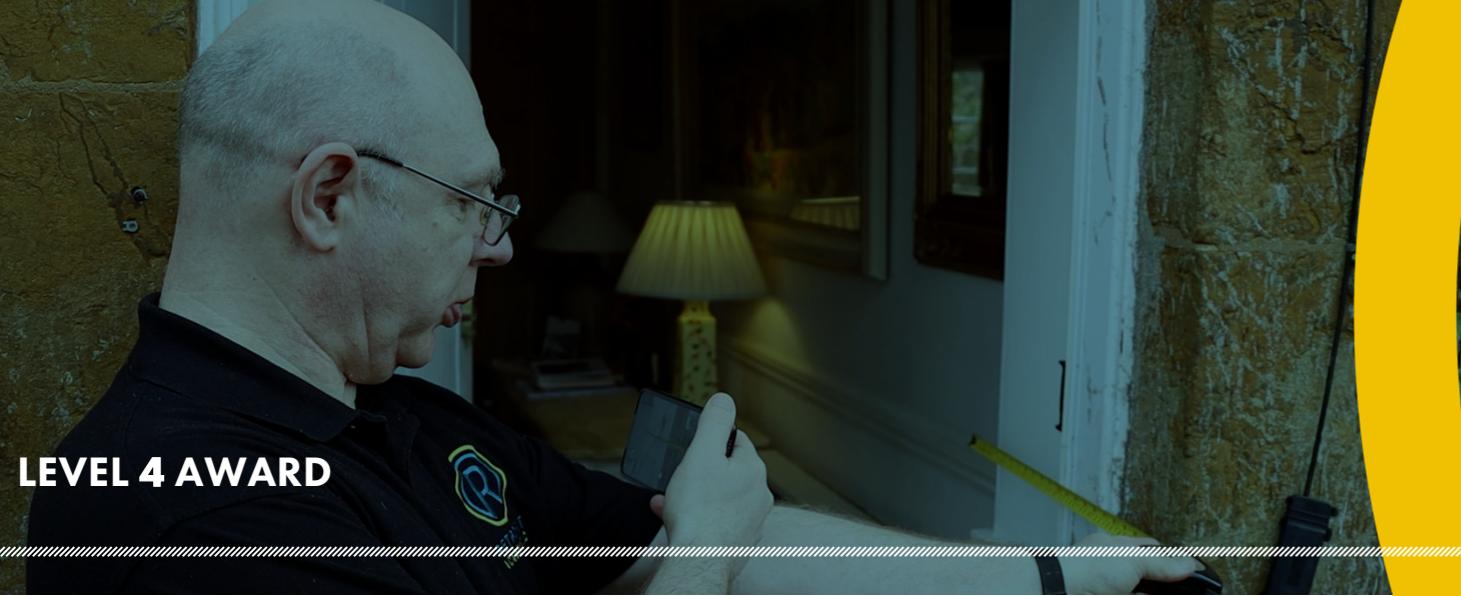
## LEVEL 4 AWARD

# THE LEVEL 4 COURSE DELIVERING COMPETENT RETROFIT ASSESSORS



BOOK YOUR PLACE

0330 055 7629 | [info@retrofitacademy.org](mailto:info@retrofitacademy.org)



### Certification

AIM Qualifications Level 4 Award in Domestic Retrofit Assessment

### Assessment

Portfolio of Evidence  
One Property Report  
Final Professional Discussion

### Eligibility

As a regulated qualification, the minimum requirement is a Level 3 Domestic Energy Assessor qualification

### Method of Study

Supported Online Learning

### Duration

Self-paced (taking approximately 70 hours to complete)

### Timescale

Learners have up to six months to complete the course.

### Cost

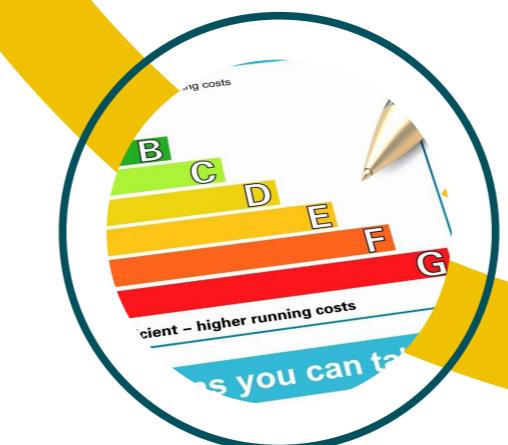
£1295 + VAT

## WHY BECOME A RETROFIT ASSESSOR?

As a Retrofit Assessor, you'll play a key role in the UK's mission to cut carbon emissions by improving energy efficiency in millions of homes. You'll conduct thorough property assessments aligning with PAS 2035 standards, guiding decisions for energy-efficient upgrades. From quaint cottages to contemporary town houses, your expertise will be highly sought after.

This role is essential for helping homeowners, landlords, and residents make choices that reduce their carbon footprints, lower energy costs, and make their homes more sustainable.

Join a growing network of retrofit professionals, combat climate change, and make a difference to people's homes while advancing your career prospects in the thriving retrofit sector.



# COURSE DETAILS

## Why take this course?

Designed for those looking to become certified Retrofit Assessors and play a central role in improving energy efficiency across the UK. Successfully completing the course will earn you the AIM Qualifications Level 4 Award, fully aligned with PAS 2035 standards.

This course takes a blended approach to learning, with content delivered through online modules, followed by a half-day expert-led session, where a specialist tutor will be available to answer any questions. You'll also complete a virtual property assessment and submit a report based on a Retrofit Academy template to ensure you're fully prepared for the final assessment.

## The Learning Experience

When you enrol in the course, you'll gain access to The Retrofit Academy's cutting-edge online learning platform, where the course is delivered, and your assessments are submitted.

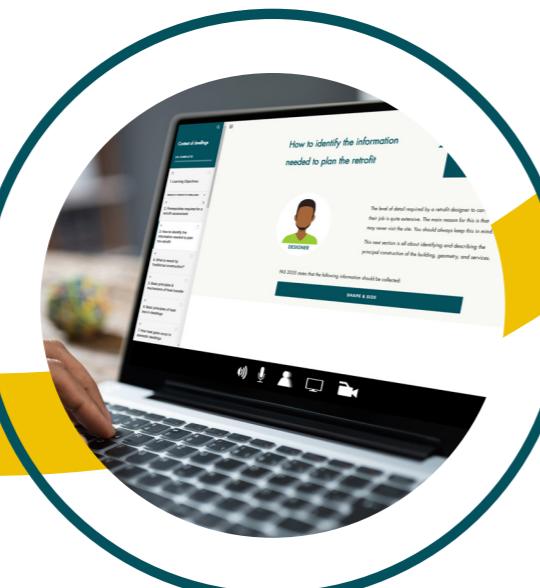
This flexible and interactive learning experience is further enhanced by an expert-led session, providing you with a crucial peer learning environment supported by expert tutors. Bootcamps are available online via virtual learning.

### The course includes:

- Self-guided online learning with mentor support
- Professional membership of The Retrofit Academy
- A half-day expert-led session as part of your course

## Benefits

- State-of-the-art online learning platform
- Flexible Study Schedule
- Interactive and Engaging Learning
- Mentor Support
- Expert-Led Session
- Networking Opportunities
- Career Development Resources
- Access to PAS Documents
- 12 months Retrofit Academy Professional Membership
- TrustMark Accreditation on graduation



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# RETROFIT ACADEMY PROFESSIONAL MEMBERSHIP

Upon graduation, you will become recognised as a Retrofit Academy Professional Member at the appropriate level, often at Associate Level in your early years of practice. You can progress through Practitioner levels to ultimately apply for Retrofit Academy Fellowship.

Becoming a Certified Retrofit Assessor also opens the door to a range of services designed to support your career and professional development provided by The Retrofit Academy. The first 12 months are **FREE** post-graduation. The ongoing membership fee is £295 plus VAT per year.

After you have completed the Retrofit Assessor course, you will gain access to The Retrofit Academy Hub providing:

- Your own profile page to showcase your skills and achievements to the retrofit sector
- CPD Accredited courses to maintain professional status

- Connectivity with employers and job opportunities
- Access to 40+ online Professional Forums and Clubs per year
- Bite-size Learning
- Access to Technical Discussions and Best Practice Groups
- Access to Homelife Software

## Recognition at every stage of your career

From Student to Practitioner, as a Professional Member you will receive a digital badge reflecting your experience as a qualified Retrofit Assessor.



## WORKING WITH INDUSTRY EXPERTS

**Course Author:** Professor Richard Fitton, Professor of Building Performance, University of Salford and Retrofit Academy Life Fellow

**Course Editor:** Martin Callachan, Sustainability Consultant & Building Surveyor

**Tutor:** Clive Rowland, Retrofit Coordinator



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## COURSE MODULES

### Module 1 PAS 2035 and Retrofit Assessments

Understand the importance of retrofit in addressing climate change, reducing fuel poverty and improving energy efficiency.

**Module 2**  
**Retrofit Advice to Customers**  
Understand the PAS 2035 requirements when it comes to providing advice, and what, as a Retrofit Assessor, you should and should not provide.

**Module 3**  
**Context and Significance of Dwellings**  
This module covers the importance of providing accurate information around location, environment and the classification of a building, essential for preparing thorough assessment reports and ensuring that any retrofit work undertaken is appropriately tailored.

**Module 4**  
**Assessing the Condition of a Dwelling and Recording Defects**  
How to assess the condition of the dwelling and capture information about existing defects. It is critical that defects, including leaks and cracks, are addressed prior to the installation of new measures.

**Module 5**  
**The Requirements of Occupancy Assessments**  
Capturing data about the number of people living in a property, as well as their ages and lifestyle patterns as a key metric for the Retrofit Assessor to record.

**Module 6**  
**Ventilation Requirements and Energy Performance of a Dwelling**  
This module explains why and how existing ventilation systems should be assessed, and covers estimating energy usage and cost using industry models such as the Standard Assessment Procedure (SAP) and Passive House Planning Package (PHPP).

**Module 7**  
**Producing Retrofit Assessment Reports**  
Equips you with the ability to complete the final assessment reports to be handed to the Retrofit Coordinator.



# THE LEVEL 4 COURSE DELIVERING COMPETENT RETROFIT ASSESSORS NATIONWIDE



National Home Decarbonisation Group

Skills and Training Partner



[www.retrofitacademy.org/training/courses](http://www.retrofitacademy.org/training/courses)



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